

FORM EA 101: TRANSFER OF SELECT AGENT

42 CFR Part 72.6. Additional Requirements For Facilities Transferring or Receiving Select Agents.

INSTRUCTIONS FOR COMPLETING THIS FORM:

REQUESTOR: Complete blocks 1 and 2, attach copy of requesting facility's registration certificate, and forward to Transferor.

TRANSFEROR: Complete blocks 3 and 4, including date received by Requestor, attach copy of transferring facility's registration certificate, and FAX to CDC*.

WHEN SELECT AGENT IS DEPLETED OR DESTROYED: Requestor (receiver) must enter data in block 5, and FAX/forward to CDC*.

*Laboratory Registration/Select Agent Transfer Activity, Mailstop F05, CDC, 1600 Clifton Road, Atlanta, GA 30333. FAX: 404-839-3236.

1 Select Agent Description (COMPLETE A SEPARATE FORM FOR EACH SELECT AGENT) Genus/species: _____ Toxin: _____ Recombinant organisms/molecules: _____ Use: Research ____ Diagnostics ____ Production ____ Other ____		
2 Requestor (receiver) Information _____ Facility Registration Number Requestor Name (print) _____ Signature _____ Phone/FAX _____ Responsible Facility Official Name (print) _____ Signature _____ Phone/FAX _____		
3 Transferor (sender) Information _____ Facility Registration Number Transferor Name (print) _____ Signature _____ Phone/FAX _____ Responsible Facility Official Name (print) _____ Signature _____ Phone/FAX _____		
4 Shipping Information Amount per primary receptacle: _____ Number of primary receptacles per outer package _____ Number of outer packages _____ Date agent shipped: _____ Date agent received: _____		
5 Select Agent Supply Depleted or Destroyed Date _____		

Record keeping requirements: Both requesting and transferring facilities must maintain records of all transfers. Refer to 42 CFR 72.6(d)(3) for requirements.

Penalties: Knowingly providing false statements on any part of this form or its attachments will subject the offender to fines of up to \$250,000 (\$500,000 for organizations), imprisonment for up to 5 years or both (18 USC Section 1001). Failure to maintain records constitutes a 1 year misdemeanor (42 USC Section 271).

Public reporting burden: Public reporting burden of this collection of information is estimated to average 30 minutes for completion of all sections, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to DHHS Reports Clearance Officer. Paperwork Reduction Project (0920-0198); Rm 531 H.H.H. Humphrey Bldg. 200 Independence Ave. SW, Washington, D.C.